

3rd Floor, Robinsons Place Iloilo, Iloilo City

Code (PAP)	Procurement Program/Activity/Project	PMO/ End-User	Is this an Early Procurement	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
					Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A. TRAVEL													
a.1	Local Travel	RWO 6	No	Direct Retail Purchase of POL and Airline Tickets (Sec. 53.14)	as per schedule within 1st Semester FY 2025	GAA			954,839.30	954,839.30			Ticket(s) in Transportation of OWWA Officials/Employees during seminars/trainings. Travel to satellite office in Bacolod. Per EO 77 increased in DTE.
B. TRAINING AND SCHOLARSHIP EXPENSES													
b.1	Training Expenses	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within 1st Semester FY 2025	GAA			233,180.00	233,180.00			For staff training/seminar and scholars counseling, values re-orientation training which include trainers fees, venues, and materials in Iloilo and Bacolod. Per EO 77 increased in DTE.
C. SUPPLIES AND MATERIALS EXPENSES													
c.1	Office Supplies Expenses (1st Quarter)	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within 1st Semester FY 2025	GAA			88,493.90	88,493.90			Purchase of Common-Use Supplies and Equipment for FY 2025 (APP-CSE)
c.2	Accountable Forms Expenses	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within 1st Semester FY 2025	GAA			15,000.00	15,000.00			
c.3	Fuel, Oil and Lubricants Expenses	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within 1st Semester FY 2025	GAA			290,391.15	290,391.15			Repatriation of OFWs, Balik Pinas Balik Hanap Buhay Evaluation in Panay and Negros Occidental.
c.4	Other Supplies & Materials Expenses	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within 1st Semester FY 2025	GAA			30,750.75	30,750.75			
c.5	Semi Expendable - Office Equipment	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within 1st Semester FY 2025	GAA			120,580.00	120,580.00			
D. UTILITY EXPENSES													
d.1	Water Expenses	RWO 6	No	Negotiated Procurement - Adjacent / Contiguous (Sec. 53.4)	as per schedule within 1st Semester FY 2025	GAA			22,836.41	22,836.41			Includes drinking water for clients.
d.2	Electricity Expenses	RWO 6	No	Negotiated Procurement - Adjacent / Contiguous (Sec. 53.4)	as per schedule within 1st Semester FY 2025	GAA			64,024.42	64,024.42			
E. COMMUNICATION EXPENSES													
e.1	Postage and Courier Services	RWO 6	No	Negotiated Procurement - Adjacent / Contiguous (Sec. 53.4)	as per schedule within 1st Semester FY 2025	GAA			32,457.00	32,457.00			Includes satellite office in Bacolod
e.2	Mobile	RWO 6	No	Negotiated Procurement - Adjacent / Contiguous (Sec. 53.4)	as per schedule within 1st Semester FY 2025	GAA			48,288.88	48,288.88			OWWA Hotline for Iloilo and Bacolod
e.3	Internet Subscription Expenses	RWO 6	No	Negotiated Procurement - Adjacent / Contiguous (Sec. 53.4)	as per schedule within 1st Semester FY 2025	GAA			95,511.70	95,511.70			Iloilo and Bacolod
F. PROFESSIONAL SERVICE													

f.1	Other Professional Services	RWO 6	No	Negotiated Procurement - Highly Technical Consultants (Sec. 53.7)	as per schedule within 1st Semester FY 2025	GAA	175,000.00	175,000.00	Medical Retainer
GENERAL SERVICES									
g.1	Other General Services	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within 1st Semester FY 2025	GAA	4,147,459.67	4,147,459.67	for OSSCO and new Office Building
REPAIR & MAINTENANCE									
h.1	Buildings and Other Structures	RWO 6	No	Negotiated Procurement - Adjacent / Contiguous (Sec. 53.4)	as per schedule within 1st Semester FY 2025	GAA	6,012.45	6,012.45	Office repair and improvement
h.2	Other Transportation Equipment	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within 1st Semester FY 2025	GAA	275,052.22	275,052.22	Repair and Maintenance of 7 motor vehicles
TAXES, INSURANCE									
I. PREMIUMS AND OTHER FEES									
i.1	Insurance Expenses	RWO 6	No	Negotiated Procurement - Agency to Agency (Sec. 53.5)	as per schedule within 1st Semester FY 2025	GAA	69,410.53	69,410.53	For 7 Vehicles
OTHER MAINTENANCE									
J. & OPERATING EXPENSES									
j.1	Representation Expenses	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within 1st Semester FY 2025	GAA	33,033.50	33,033.50	
j.2	Other MOOE	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within 1st Semester FY 2025	GAA	409,510.15	409,510.15	
j.3	Other Subscription Expenses	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within 1st Semester FY 2025	GAA	1,895.77	1,895.77	
K. RENT/LEASE									
k.1	Rent/Lease Expenses	RWO 6	No	Negotiated Procurement - Lease of Real Property and Venue (Sec. 53.10)	as per schedule within 1st Semester FY 2025	GAA	323,663.75	323,663.75	Rental of Office Building, OSSCO and new office space
TRAINING AND WELFARE SERVICES									
l.1	PDOS training for OFWs	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within 1st Semester FY 2025	OWWA FUND	48,388.25	48,388.25	
l.2	Language Training and Culture Familiarization for OFWs.	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within 1st Semester FY 2025	OWWA FUND	94,945.75	94,945.75	
l.3	IT Training for OFWs	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within 1st Semester FY 2025	OWWA FUND	2,030.00	2,030.00	
M. REINTEGRATION SERVICES									
m.1	Family Development Support Program	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within 1st Semester FY 2025	OWWA FUND	1,711,335.00	1,711,335.00	OFCs Values Formation, Financial Literacy, ODT, OCC, Summer Youth Camp., Parent Scholar Orientation
m.2	EDLP - Enhance EDT & Demo Farm	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within 1st Semester FY 2025	OWWA FUND	11,534.50	11,534.50	POBA and EDT seminar, Benchmarking/Community Immersion
N. ADVOCACIES ON OFW REINTEGRATION PROGRAM									
n.1	For a/Conference on Reintegration for Stakeholders	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within 1st Semester FY 2025	OWWA FUND	228,094.35	228,094.35	
O. SOCIO-CULTURAL ACTIVITIES									
o.2	Migrant Worker's Day	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within 1st Semester FY 2025	OWWA FUND	350,000.00	350,000.00	
o.3	Labor Day Celebration	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within 1st Semester FY 2025	OWWA FUND	44,018.50	44,018.50	

